

TABLE OF CONTENT

Page 2: How to login to BetterPay

Page 3: How to Reset or change password

Page 4: Institution Dashboard

Page 5: How to View Institution Profile

Page 6: How to View, Edit, Create and Delete a Partner

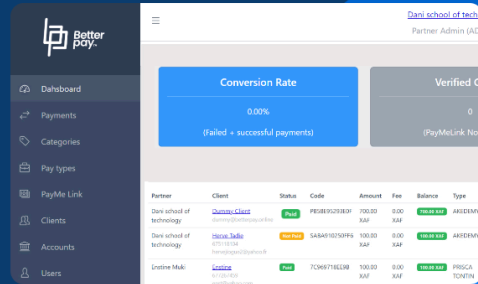
Page 7: How to View, Edit, Create and Delete a User

Page 8: How to View, Edit, Create and Delete a Payment

Mobile Wallets and Credit Card Payments.

We send your Mobile Wallet, Credit/Debit Card Payments from your clients (from 16+ countries) through our platform straight to your bank account for FREE. No more waiting for funds transfer. Instantly access your funds!

[Get Started →](#)



LOGIN

To login your merchant account click on the button circled in green above to get access to login page.

Login

Sign In to your account

Email Address

Password

Remember Me

Login

[Forgot Your Password?](#)



PASSWORD RESET

To reset your password, click on the forgot your password underlined link under login button in the login page to reset your password

Reset Password

Please enter the email of your account to continue

Email Address

Send Reset Link



INSTITUTION DASHBOARD

An institution Dashboard is made for a financial organization that facilitates monetary transactions, such as investments, loans, and deposits. These institutions provide essential financial services to individuals, businesses, and governments. They typically include banks, credit unions, insurance companies, investment firms, and brokerage houses.

BetterPay facilitates the collection of payments through several methods of payments such as Mobile money in financial institutions 6 African Countries, Bank transfers and cards Payments world wide. A partnered institution's customers can use BetterPay to accept online payments and money deposited into their Bank accounts

The screenshot displays the 'Comity Bank' institution dashboard. At the top, the 'Institution Name' is 'Comity Bank' with the role 'Finance Admin (ADMIN)'. The 'Institution Logo' is the 'TEK' logo. A sidebar on the left contains navigation options: Dashboard, Institution, Partners, Users, and Payments. The main content area features a 'Conversion Rate' widget showing '0.00%' with a sub-note '(Failed + successful payments)'. The dashboard title is 'INSTITUTION DASHBOARD'.



Dashboard

Institution

Partners

Users

Payments

INSTITUTION

The institution page is for viewing of an institution profile consisting of Core Banking configurations, Institution Logo, Institution Address and contact details

All informations are just for viewing, nothing can be changed by an institution **Except** Partner Payment Value

Home / Better planning

Comity Bank
Finance Admin (ADMIN)

Details

#	1
Name	Comity Bank
Status	Enabled
Address	Douala, Cameroon
Email	comitybank@gmail.com
Tel	+237 85 23 47 98
Partner creation fee	2 000.00 XAF
Better planning account number	111

Payment Info

Gateway ID #1	*****
C	*****
Core B. ?	Yes
Core B. ID #1	1*****
Core B. ID #2	1*****
Core B. ID #3	1*****

Logo

Partner creation fee

Jul 2024	Current	2 000.00 XAF
Jun 2024		8 000.00 XAF
May 2024		0.00 XAF

Edit Partner creation fee

Value: 2000.00

Submit

Institutions view their monthly income made from customers on subscribing to BetterPay

Institutions can update the amount to want to charge customers as subscription fee to use BetterPay

Read Terms and Conditions for Using BetterPay as an Institution



PARTNERS

A partners is the customer to a financial institution. In the partners Page, an institution can add, edit and delete partners

To create a new partner, click on partners in the sidebar, there, will have a glance of created partners if they exist.

Click Add a partner and fill the form provided with accurate and legal infirmations provided by the said partner

Dashboard



Institution

Partners

Users

Payments

Add a partner

Name	Email	Status	
Better Planing	info@betterplaning.net	Enabled	 

Create a partner user account for creation and collection of payments.

click to add partner bank account for deposition of money made from their partner account activities

Do not create more than one User.

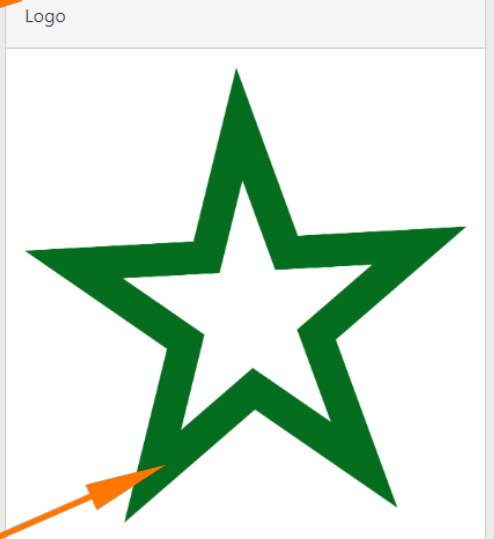
only a partner is allowed to create clients and pay types, institutions can on view and delete on permission from a partner

Edit Partner information

Delete Partner

- Accounts
- Users
- Clients
- Pay Types
- 
- 

#	57
Name	Example Hotels
Status	Enabled
Address	New-Tosn-Airport 1274
Email	examplehotels@gmail.com
Academic year	2024
Tel	681484985
Pending Earning	0.00 XAF



Partner Logo



- Dashboard
- Institution
- Partners
- Users
- Payments

USERS

Admin

Admin user can be the owner or a worker in a financial institutions. An Admin can add other admins there by granting them access to the institution Account. For Example; Comity Bank can decide to add 5 workers as admins for their BetterPay account so that in absence of one person, the other can create, update and manage partners

Add a user

#	Name	Email	Role	-
80	Comity Bank	info@comitybank.com	ADMIN	

To create an admin user, click on users in the side bar, navigate and click on add user, in the user form provide the user name, email and password.

Create a user

Create An Admin User

Name

Email

Password

Submit



PAYMENTS

Payments comprises a list of failed, pending and successful payments made to **ALL** of your partner's BetterPay accounts and successful bank deposits. In the payment history below, you can view the name of your clients, payment status, amounts, fees, balance, pay types, payment bank deposit status and dates. You can edit your payments or view them. (edit with blue button and view with gray button and delete with red button)

KEY NOTES

mobile money or card payment was unsuccessful

Money was not deposited in partner's account. click on retry to do the deposit

Bank deposit still pending

mobile money or card payment was successful

Deposit not made

Successful partner account deposit

Payment History

NB: It may take up to TWO minutes for transaction **Status** and **Dep** to change.

Partner	Client	Status	Code	Amount	Fee	Balance	Type	Dep	Date	
Better Planing	Dummy Client dummy@betterpay.on	Paid	PB6D16A94EB50	100.00 XAF	0.00 XAF	100.00 XAF	SUPER SUITES	Pending	11/07/2024	
Better Planing	Chevanche bkoundazem@gmail.com	Not Paid	PC3AB8B72E49F	100.00 XAF	0.00 XAF	100.00 XAF	SUPER SUITES	NO	11/07/2024	
Better Planing	Chevanche bkoundazem@gmail.com	Paid	P8C09155F0391	100.00 XAF	0.00 XAF	100.00 XAF	SUPER SUITES	Retry	11/07/2024	
Better Planing	Fred ftchiaga@gmail.com	Paid	P9B9E10E5AC53	100.00 XAF	0.00 XAF	100.00 XAF	SUPER SUITES	Retry	11/07/2024	
Better Planing	Derick fontah Dfontahfru@yahoo.fr	Paid	P22116F3FE380	1 000.00 XAF	0.00 XAF	1 000.00 XAF	SMS SUBSCRIPTION	YES	05/07/2024	
Anagua Colins Awung	Dummy Client dummy@betterpay.online	Not Paid	P2ADFC17B711	100.00 XAF	0.00 XAF	100.00 XAF	TAXI DROP	NO	05/07/2024	
Anagua Colins Awung	Dummy Client dummy@betterpay.online	Not Paid	P676C4A31EA55	100.00 XAF	0.00 XAF	100.00 XAF	TAXI DROP	NO	05/07/2024	
Better Planing	Derick fontah Dfontahfru@yahoo.fr	Paid	P9FF888059C8F	500.00 XAF	0.00 XAF	500.00 XAF	SMS SUBSCRIPTION	YES	04/07/2024	
Better Planing	Derick fontah Dfontahfru@yahoo.fr	Paid	PF9BA2231C5C4	500.00 XAF	0.00 XAF	500.00 XAF	SMS SUBSCRIPTION	YES	04/07/2024	
Better Planing	Derick fontah Dfontahfru@yahoo.fr	Not Paid	P52A157D6E1DB	500.00 XAF	0.00 XAF	500.00 XAF	SMS SUBSCRIPTION	NO	04/07/2024	